



KHENG CHENG SCHOOL

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3 Jan 2017

KCS/002/17

Dear Parents,

2017: A Celebration of Heritage and Success



Kheng Cheng School has its humble beginnings in 1927 as a school for the children in the Thomson neighbourhood. As a government aided school, we have sought to meet the needs of the community, and has attained many academic and co-curricular achievements; living up to the aspirations of our founder, Mdm Lim Peng Tuan in "Uplifting the Youth (擎青)". Now 90 years strong, we have evolved to being an established school in Toa Payoh, serving more than 1400 students.

In 2017, a brand new year of learning and growing beckons. This year, we will also celebrate KCS's 90th Anniversary and have lined up a series of activities to honour our heritage and celebrate our successes. With your unstinting support and partnership, we will continue to forge ahead.

Punctuality, Everyday Responsibilities, HMSP & Snack Time

School hours are from **7.25 am to 1.30 pm on all days**. Parents are reminded to ensure that their child **come to school by 7.15 am** so that they can participate in our daily assembly programmes such as story-telling, community singing, calisthenics and informative talks.

Punctuality is a crucial life skill we want to imbue in our students. We hope that all parents will help to nurture this aspect in your child. Our teachers will take daily attendance and **habitual late coming will be noted as part of the student's behaviour records**.



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In 2017, students would also start **daily cleaning duties** in classrooms as part of MOE's initiative to inculcate in students a sense of responsibility and good life habits.

We have also communicated in 2016 that we would embark on the full implementation of the **Healthy Meals in School Programme (HMSP)** in 2017. With healthier ingredients, vegetables and fruits in accordance with HPB's HMSP guidelines, these happy meals would also be priced at \$1.50 (Normal) and \$2.00 (Large) respectively. Additionally, we would also introduce a 10 min **snack time** at 11.50 am on school days to promote the well-being of all our students. During this 10 min break, students would be allowed to consume **dry snacks** in class.

Safety and Security in School

Our students' safety is of paramount importance. Students will be dismissed from the front gate or the back gate according to the written instructions provided by parents. Please give your child clear instructions on where you will pick him/her up after school. Staff will also be deployed at the front and back gate during peak hours to ensure students' safety.

To enforce security for the safety of our students, visitors and parents are not allowed to loiter in school premises. All visitors and parents are required to register with the guard at the front gate before reporting to the general office for assistance.

Students' Well-Being & Temperature Taking

We expect our students to maintain a high standard of personal hygiene. If your child is unwell, do consult a doctor and let him/her rest at home. Keep the form teacher updated and submit the medical certificate when he/she is fit to return. Our form teachers will carry out daily visual checks and will contact parents to bring unwell students home/to seek medical attention. We will also continue to ensure that the school remains a safe place for students with regular checks, fogging and oiling of drains to prevent mosquito breeding. Parents can also prepare students with mosquito repellent/patches for dengue/zika prevention.

All students have also been given Oral Digital Thermometers (ODTs) by MOE. All students are to have their ODTs with them at all times in school. For lower primary students, teachers will assist them to maintain their ODTs. The school will be conducting a temperature taking exercise on **Fri, 6 Jan**. Please ensure that your child has his/her ODT and that it is in good working condition. Replacement ODTs can be purchased from the school bookshop.

Individual Student Details and Medical Report

At the beginning of each year, we will conduct an updating exercise for our students' particulars (e.g. contact number, home address etc) and medical records. We would appreciate if you could look through them and make changes if any, **in blue**. The Medical Report is especially important to us in planning curriculum activities for your child. Please note that all medical conditions declared must be supported by a doctor's letter. Please submit this report and the necessary documents to your child's form teacher by **Mon, 9 Jan**.

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Remedial, Supplementary & Enrichment Classes

To complement the existing school curriculum and to provide a varied learning experience, the school will schedule enrichment courses for our students. These will usually be held on Wednesday afternoons. Students will need to pay for these enrichment courses using their Edusave funds and/or cash. Additionally, students who need support in their learning will be identified accordingly for remedial (P1-4) and supplementary (P5-6) classes. The form teachers will inform you via a memo if your child is attending any of these programmes.

CCA and Swimming Programme

CCA will be conducted every Thursday from 7.30am - 9.30am for all P3 to P6 students. The first CCA session will commence on **Thu, 5 Jan**. CCA is compulsory as it is conducted during curriculum hours.

In 2017, the school will be introducing a new CCA – Girls' Brigade. This will only be open to P3 students. P3 students who have been offered CCAs when they were in P2 in 2015, will continue with their CCA sessions on Thursday mornings. All other P3 students will undergo 3 weeks of CCA Orientation before selecting a CCA of their choice. In addition, all P3 students will undergo a compulsory 12-week swimming programme in Semester 1. More details will be given to the P3 students separately.

If there are changes to the regular schedules, the teachers will inform you and your child in writing. Parents are strongly advised to keep all memos and consent forms of your child's activities, so as to ensure your child come to school and return home safely. **Do communicate additional after-school activities and transport arrangements you have made, clearly to your child and caregivers.**

Parents' Briefing (Sat, 21 Jan)

The school will also be conducting a briefing for all parents on **Sat, 21 Jan** for P1-P6 parents to share the curriculum and how to better support our students.

Chinese New Year Celebrations (Fri, 27 Jan)

The school will usher in the Chinese New Year (CNY) with school celebrations on **Fri, 27 Jan**. **As this is not the eve of the CNY, school dismissal will be as per normal at 1.30 pm.** Please note that there will be no after-school activities on that day (i.e. No enrichment, remedial, supplementary lessons and CCAs). Students will wear their school uniform / PE attire as there will be lessons in the day. The programmes for the student care centre in KCS will continue as usual.

School Calendar

We have also attached the school calendar for Semester 1, 2017 in this memo. We trust you will find the information useful. Our teachers will send you follow up letters on these events subsequently. If you have further queries, you can also contact the form teachers through their emails.

Bouquets – 2016 PSLE Results

We would also like to congratulate the KCS class of 2016 at the recent PSLE. The number of students on our Honour Roll (PSLE score of 250 and above) continues its upwards trend, from 20 last year to 26 this year.

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We wish our young graduates well, as they transit into the next phase of learning in their secondary schools and hope they will continue to care with love and shine brightly.

Conclusion

Our teachers started the academic year of 2017 at a recent combined learning symposium on 27 Dec with colleagues from Raffles Girls Primary School. Both teams of teachers took turns sharing innovative teaching practices and curriculum packages. The experience was an enriching energizer to help fuel our work in the classroom and in providing continued joyful learning for our students.

As you would have known, we started fund raising in 2016 for our upgrading project for the school. We look forward to your continued support with the **School's Donation Card** and the subsequent fund raising activities as we celebrate 90 years of school history and heritage.

We continue to aspire for every Kheng Cheng child to rise up as a **compassionate leader** and **critical thinker**, and to lead and impact the community. One renowned local social entrepreneur, Mr Benny Se Teo and CEO of Eighteen Chefs, recently shared with the staff that 'it really does take someone to remind us of our gifts'. To be able to spot the gifts in all the students, and enable them to flourish and surpass us in all that we do as parents and teachers, would be a joy and our dream indeed!

The Kheng Cheng team looks forward to a year of continued partnership with you and the community, in 2017. Happy New Year!

Sincerely,



Mdm Sarah Leong
Principal

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CALENDAR OF ACTIVITIES, SEMESTER 1 2017

DATE	DAY	PROGRAMME / ACTIVITY	LEVEL	TIME
JANUARY				
3 Jan	Tue	Welcome Back to School / Start of Term 1	All	AM
6 Jan	Fri	Temperature Taking Exercise	All	AM
9 Jan	Mon	Commencement of Enrichment, Supplementary & Remedial	P2 – P6	PM
21 Jan	Sat	Parents' Briefing	All	AM
27 Jan	Fri	Chinese New Year Celebrations	All	AM
30 Jan	Mon	Chinese New Year Public Holiday	All	-
31 Jan	Tue	Chinese New Year School Holiday	All	-
FEBRUARY				
9 Feb	Thu	Smartcard Photo Taking (School Uniform)	P1, P6	AM
13 – 15 Feb	Mon – Wed	P5 Camp	P5	-
20 Feb	Mon	P6 CA1 EL & MT LC	P6	AM
21 Feb	Tue	P6 CA1 HMT Paper 1	P6	PM
22 Feb	Wed	P6 CA1 EL Paper 1 & 2	P6	AM
23 Feb	Thu	P6 CA1 Maths Paper 1 & 2	P6	AM
24 Feb	Fri	P6 CA1 MT Paper 1 & 2	P6	AM
27 Feb	Mon	P6 CA1 Science	P6	AM
28 Feb	Tue	P6 CA1 HMT Paper 2	P6	PM
MARCH				
3 Mar	Fri	Founder's Day Celebrations	All	AM
11 – 19 Mar	-	Term 1 Vacation	All	-
20 Mar	Mon	Start of Term 2	All	-
28 Mar – 7 Apr	-	Annual Health Screening	All	AM
APRIL				
8 Apr	Sat	Parents' Symposium	All	AM
10-11 Apr	Mon, Tue	P4 SA1 EL & MT Oral	P4	PM
14 Apr	Fri	Good Friday Public Holiday	All	-
17-18 Apr	Mon, Tue	P3 SA1 EL & MT Oral	P3	PM
20-21 Apr	Thu, Fri	P6 SA1 EL & MT Oral	P6	PM
20 Apr & 27 Apr	Thu	NAPFA Test	P4, P6	AM
24-25 Apr	Mon, Tue	P5 SA1 EL & MT Oral	P5	PM
28 Apr	Fri	P2 – P6 SA1 Social Studies	P2 – P6	AM



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DATE	DAY	PROGRAMME / ACTIVITY	LEVEL	TIME
MAY				
1 May	Mon	Labour Day Public Holiday	All	-
5 May	Fri	P3 – P6 SA1 EL & MT LC	P3 – P6	AM
9 May	Tue	P3 – P5 SA1 EL & MT Paper 1	P3 – P5	AM
10 May	Wed	Vesak Day Public Holiday	All	-
12 May	Fri	P3 – P5 SA1 EL Paper 2 P6 SA1 EL Paper 1 & 2	P3 – P5 P6	AM AM
15 May	Mon	P3 – P6 SA1 Maths	P3 – P6	AM
16 May	Tue	P3 – P5 SA1 MT Paper 2 P6 SA1 MT Paper 1 & 2	P3 – P5 P6	AM
17 May	Wed	P3 – P6 SA1 Science	P3 – P6	AM
18 May	Thu	P5 & P6 SA1 HMT Paper 1 & 2	P5, P6	AM
26 May	Fri	Meet the Parents Session Last Day of Term 2 (No School for students)	All	AM
27 May – 25 Jun	-	Term 2 Vacation	All	-
JUNE				
3 Jun	Sat	Open House 2017	Select	PM
TBC	-	China Immersion Programme	Select	-
29 May – 2 Jun 21 – 22 Jun	-	P6 Supplementary Lessons	P6	AM

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